In the Circuit of Jackson County

Blue Springs Municipal Division 241

What to do After Receiving a Ticket

Below are the options available to you if you receive a ticket from the Blue Springs Police Department. Choose the option that works best for you.

Option 1: Pay Your Ticket

If your ticket is payable, you may choose to pay it prior to court without appearing in court.

- If you pay for a payable ticket, you are pleading guilty and do not need to appear in court.

However, if your ticket is not payable, you must appear in court so the judge can review your case.

Option 2: Appear in Court

You should appear in court if:

- You believe you are not guilty to request a trial.
- Your ticket is not a payable ticket.

- You need a continuance and were unable to obtain one before your court date.

Option 3: Hire an Attorney

- An attorney can explain your legal options.
- Depending on your case, an attorney may be able to help achieve the best possible outcome.

Payment Options

Payments may be made in person, by mail or online.

- In person
    - Our office is located inside the Blue Springs Public Safety and Municipal Court Building at 1100 SW Smith Street in Downtown Blue Springs. Once you walk into the lobby, our window is labeled “Court Clerk.”
- By mail
    - Make checks, money orders or cashier's checks payable to the City of Blue Springs, and send to Blue Springs Municipal Court, 1100 SW Smith Street, Blue Springs, MO 64015.
- Online Prior to seeing the Judge
    - Click on Missouri Court – Plead and Pay Your Traffic Ticket Without Having to Go to Court.
    - Enter your ticket number in the “Case/Ticket Number” field and follow the prompts.

- **Online After being found Guilty or Pleading Guilty:**
    - Click on Missouri Court – Pay After Going to Court and Been Found or Plead Guilty.
    - Enter your ticket number in the "Case Number" field and follow the prompts.
        - **Please note: If the billing address for your credit card does not match your address in case.net, your payment may be rejected by the system.**

If You Cannot Pay

- **Do not ignore your ticket.** Please appear to discuss options available to you with the judge.

If You Cannot Attend Court

- For **most** tickets, you may be able to get one continuance without having to appear in court.
    - Tickets that are **not** eligible for a continuance:
        - Domestic related offenses.
        - Dangerous animal offenses.
        - Animal bite offenses.
        - Any Show Cause hearings.
- If you have already received a continuance, you may do one of the following:

- Appear in court to request another continuance from the judge.
- Submit a request by email to court@bluespringsmo.gov.
- Hire an attorney.

Court-Appointed Attorney

If you need an attorney and cannot afford one, you may appear in court to discuss having an attorney appointed to you. Only the judge may grant a request for a court-appointed attorney and only if you qualify. To qualify, you must be facing jail time for your ticket, and you must be found indigent; having no money or own physical material property.

Driving School

You may appear in court to discuss with the judge whether you qualify to attend a driving school to avoid getting points on your license. Only the judge may grant this request, which will depend on your ticket and the situation.

Track This Case

To receive automatic notifications, reminders and alerts regarding scheduled events and future payments due:

- Go to: Missouri Courts – case.net.
- Select "Case Number and Ticket Search" and enter your ticket number.
- Select "Track This Case" for desired cases.
- Provide your email address and cell phone number to receive notifications.

- Enter special characters in the verification box.
- Select “Track This Case”.

Questions?

For questions, please contact our office Monday – Thursday, 6:30 a.m. – 4:30 p.m.